



Scituate Planning Board

REQUEST FOR SITE PLAN WAIVER

Checklist for applicants:

When minor changes to a site are proposed, the Planning Board may waive the process of Site Plan review when it deems the proposed site work to be minor or insignificant in nature or effect (Scituate Zoning Bylaw Section 730.2.) When applying for a waiver of Site Plan requirements, please include the following:

- ___ 1) Ten copies of this form, the deed to the property, and a signed purchase and sale agreement or documentation authorizing submission by someone other than the owner, as applicable;
 - ___ 2) 10 copies of a Site Plan; if changes to the façade or signs are proposed, 10 copies of elevations and/ or a drawing of the sign.
 - ___ 3) A check for \$100 payable to the Town of Scituate;
 - ___ 4) A copy of a completed Request for Abutters form;
 - ___ 5) Where changes to the parking area are proposed the Planning Board may require review of the system for stormwater management including drainage calculations prepared by a Registered Professional Engineer. Please check with the Planning Board staff to determine what is required.
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Required Information:

LOCATION (Street address): _____

ASSESSOR REF: MAP _____ BLOCK _____ PARCEL _____

APPLICANT(S): _____

ADDRESS: _____

TELEPHONE: _____

PROPERTY OWNER(S) IF DIFFERENT: _____

ADDRESS: _____

TELEPHONE: _____

AGENT IF DIFFERENT: _____

ADDRESS: _____

TELEPHONE: _____

ZONING DISTRICT(S): _____

EXISTING USES: _____

PROPOSED USES: _____

DESCRIPTION OF PROPOSED WORK: _____

ARE CHANGES TO SIGNS PROPOSED? YES/NO

IF YES PLEASE ATTACH DRAWING OF SIGN WITH MATERIALS, COLORS AND DIMENSIONS.

SIGNATURE: _____

DATE: _____