

Office of the Town Clerk  
600 Chief Justice Cushing Way  
Scituate, MA 02066  
(781) 545-8743

DOG LICENSE BY MAIL

Section 30400 of the Town of Scituate General ByLaws mandates the yearly licensing of all dogs. Every dog age 6 Months or older must be licensed by July 1<sup>st</sup> each year.

Fees are: Male/Female.....\$15.00 each dog  
Neutered/Spayed.....\$10.00 each dog

Licensing is available at the Town Clerk's Office during regular business hours beginning **May 15<sup>th</sup>**. For your convenience, you will find an application form on the reverse side of this notice. The application form enables you to license your dog(s) by mail. Please complete the form and enclose it in an envelope marked **DOG LICENSE.**

Please check that the envelope contains the following:

1. The application form
2. The required documentation (copy of rabies certificate and copy of neutering/spaying certificate).
3. A check - payable to the Town of Scituate. **This check must be separate from the check for the beach/transfer station sticker program.**
4. A stamped, self-addressed envelope for return mailing of the 2011 dog tag to you. *If a stamped, self-addressed envelope is not included, please add .50 to the amount of the check.*

-----

**NOTE:** The Town Clerk's Office receives notification from all local veterinarians when a Scituate dog is vaccinated. This office maintains a list of all unlicensed dogs in the town. Failure to license shall result in the fee doubling as of October 1, 2011. Additionally, (Section 30430) there is a fee of \$25 for violations by an unlicensed dog.

# Town of Scituate



## Dog License Application Licensing begins May 15, 2011

Owners Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Owner's date of birth \_\_\_\_\_

.....  
**1<sup>st</sup> Dog**

Dog's Name \_\_\_\_\_ Breed \_\_\_\_\_

Color \_\_\_\_\_ Year of Birth \_\_\_\_\_

.....  
**2<sup>nd</sup> Dog**

Dog's Name \_\_\_\_\_ Breed \_\_\_\_\_

Color \_\_\_\_\_ Year of Birth \_\_\_\_\_

.....  
**3<sup>rd</sup> Dog**

Dog's Name \_\_\_\_\_ Breed \_\_\_\_\_

Color \_\_\_\_\_ Year of Birth \_\_\_\_\_

.....  
Please include:

- Proof of rabies vaccination.
- Proof of neutering and/or spaying.
- A self-addressed **STAMPED** envelope or include an additional .50 for postage in the check.
- A check made payable to the **Town of Scituate** for:
  - If the dog(s) has **NOT** been neutered or spayed, \$15.00 per dog.
  - Neutered or spayed, \$10.00 per dog.

**ANY PREMISES HOUSING FOUR (4) OR MORE DOGS REQUIRES A KENNEL LICENSE. APPLICATIONS ARE AVAILABLE AT THE TOWN CLERK'S OFFICE.**